

## Registration form Professional Dutch Floral Design Courses

- maximum 1 student per registration form, multiple courses are possible -

Boerma Instituut  
International  
Floral Design School

School address:  
Legmeerdijk 227  
1432KA Aalsmeer  
Holland  
info@boerma.nl  
Telephone  
+31 (0)20 44153 06

bloemschikken.nl  
dutchfloraldesign.com  
floraldesignsupplies.com

Payment to  
Boerma Instituut  
ABN-AMRO Bank  
IBAN Number  
NL04 ABNA  
0565 0158 85

SWIFT-Code ABNANL2A

Bank address  
Zijdstraat 46a  
1431 ED Aalsmeer

Chambers of Commerce  
number 58292993  
VAT number  
NL045741505-B02

Boerma Instituut  
is recognized by  
NRTO (Nederlandse Raad  
voor Training en Opleiding)  
in authority of the Dutch  
government

The undersigned :  Ms.  Mr.  Other

Last name : \_\_\_\_\_

Initials : \_\_\_\_\_

First name : \_\_\_\_\_

Address : \_\_\_\_\_

Zip code, City : \_\_\_\_\_

State : \_\_\_\_\_

Country : \_\_\_\_\_

Phone number : \_\_\_\_\_

E-mail address : \_\_\_\_\_

Date of birth (dd-mm-yyyy) : \_\_\_\_\_

Occupation : \_\_\_\_\_

Company name : \_\_\_\_\_ (only for invoice address)

Company address : \_\_\_\_\_

Zip code, City and state : \_\_\_\_\_

Hereby registers for the following course in Dutch Floral Design :

Course (code) : \_\_\_\_\_ Starting date (dd-mm-yyyy): \_\_\_\_\_

Course (code) : \_\_\_\_\_ Starting date (dd-mm-yyyy): \_\_\_\_\_

Course (code) : \_\_\_\_\_ Starting date (dd-mm-yyyy): \_\_\_\_\_

How did you find us? : \_\_\_\_\_ answering this question is  
highly appreciated.

Please read the terms and conditions on the other side. With your signature you do agree with the terms and conditions.

City: \_\_\_\_\_ Date (dd-mm-yyyy) : \_\_\_\_\_ Signature: \_\_\_\_\_



Do not write under this line

Factuurbedrag: \_\_\_\_\_ Factuurnummer: \_\_\_\_\_ Factuurdatum: \_\_\_\_\_

Debiteurnummer: \_\_\_\_\_ Cursusgeld ontvangen d.d.: \_\_\_\_\_ Paraaf: \_\_\_\_\_

## Terms & Conditions

Terms and conditions about the courses and payments of the courses by the Boerma Instituut:

### 1. Registration and participation

- 1.2 Registrations for any course are always for the whole course, never for just a part of it;
- 1.3 By registering for a course the participant binds himself to the payment of the full course fee;
- 1.4 All courses of Boerma Instituut are personal and therefore not transferable;
- 1.5 Nonpaying relations of students cannot be allowed in the classrooms during lesson hours;
- 1.6 Lessons not taken cannot be compensated and/or settled;
- 1.7 If the student is hampered or otherwise hindered, lessons cannot be compensated and/or settled;
- 1.8 Additional charges for lessons:  
Additional charge for lessons during weekends is 50%;  
Additional charge for lessons during Dutch public holidays is 100%.

### 2. Cancellation of a course by Boerma Instituut

- 2.1 A course will only commence when there is a sufficient number of participants for that course, which is to be judged by Boerma Instituut;
- 2.2 In case a course is cancelled by Boerma Instituut all participants will be informed in time;
- 2.3 In case a course is cancelled by Boerma Instituut all participants will be informed in time. Any payments that have been done by the participants will be refunded completely.

### 3. Cancellation of a course by the participant

- 3.1 Cancellation by a participant can only be done in writing or by e-mail. The date of the stamp or the e-mail date will be handled as date of cancellation request, local time at Boerma Instituut will be handled in this matter;
- 3.2 In case a registration is cancelled up to 60 days before commencement of the course, administration costs of € 50,- will be charged. In case of lessons for organised groups, administration costs of € 10,- per registered participant will be charged;
- 3.3 In case a registration is cancelled between 60 and 30 days before commencement of the course, 50% of the total course fee will be charged;
- 3.4 In case a registration is cancelled 30 days or less before commencement of the course, 100% of the total course fee will be charged;
- 3.5 In case a registration is cancelled because of an act of war or a natural disaster, 100% of the total course fee will be charged;
- 3.6 In case a registration is cancelled because of illness, hospitalisation or death, Boerma Instituut reserves the right to herself to require a medical statement or an obituary.
- 3.7 Not having a Boarding House allocated is not a valid ground to cancel the course.

### 4. Bank costs

- 4.1 Any bank charges incurred from course payments made through bank transfers is to be paid by payer (student);
- 4.2 The aforementioned charges must not be charged to the payee (Boerma Instituut).

Do not write under this line

Factuurbedrag: \_\_\_\_\_ Factuurnummer: \_\_\_\_\_ Factuurdatum: \_\_\_\_\_

Debiteurnummer: \_\_\_\_\_ Cursusgeld ontvangen d.d.: \_\_\_\_\_ Paraaf: \_\_\_\_\_